

Consultant – Early Childhood Care and Education / Pre-school Education

Purpose of Assignment - To provide technical support for capacity-building, supportive supervision and monitoring of ECCE interventions so as to be able to model quality ECCE and non-formal pre-school education. This is a contractual appointment for 11 months.

Supervision: Program Manager – Nutrition

Reporting Officer: - Commissioner WCD and Director ICDS

Duty Station: - Gandhinagar

Qualification:

- Masters/Post graduate in Child Care/ Social Work/ Home Science/ Human Development and Family Studies/ Child Education/ Pre-school Education
- Good analytical, negotiation and communication (oral and written) skills in Gujarati, English and Hindi
- Computer literate and conversant with MS Office and its application, internet, e-mail and other qualitative and quantitative software
- Proven record of working in ECCE / child education projects with government and/or National/International organization

Experience:

- Minimum 4 years' experience in relevant field.
- Knowledge of National Flagship Schemes preferably ICDS and/or SSA would be given priority in selection
- Age limit-
 - 1) Should not exceed 45 years
 - 2) For government retired officers/ persons having above eligibility and experience, age limit is 60- 62 years.

Monthly Honorarium: Rs. 40,000 - 60,000/- based on qualification and experience.

Specific duties and responsibilities will include:

1. Provide expert technical inputs in experience of ECCE / child care and education / SSA program
2. Support the finalization of guide booklet for AWWs to use curriculum in an effective manner.
3. Support the development of district APIP to include the ECCE component and monitoring plan/ mechanism to strengthen ECCE implementation plans for PIP and ICDS restructuring.
4. Field monitoring to review implementation of program on the ground and providing support to streamline the process. Review District/ block-wise program, monitor data collection, provide feedback and coordinate and facilitate periodic state/district level reviews.
5. Coordinate and compile ECCE data on critical indicators to be used during various meetings.
6. Compile and adapt training package.
7. Support in training of trainers of AWTCs/MLTC faculty and District ICDS on ECCE.
8. Document status reports required for programme analysis, case studies, best practices and innovations etc.
9. Provide regular report/feedback on programme to the Director/ Commissioner.
10. Undertake any other duties assigned by Reporting Officer from time to time.